

# Committee on Probation Education

September 2, 2015 Meeting Minutes

Approved on \_\_\_\_\_

## Roll Call

**Present:** Kendall Rhyne, Chair, Joe Kelroy

**Via Phone:** Tivo Romero, Vice Chair, David Sanders, Genea Stephens, Joannie Collins, John Schow, Jolene Hefner, Judge Dan Slayton, Judge Stephen McCarville, Steve Lessard as proxy for Kathy Waters, Sandi Hoppough

**Absent:** Cindy Winn, John Morris, Scott Mabery

**Staff:** Chad Kewish, Amy Champeau, Jason Overmyer, Michelle Wessels

**Staff via Phone:** Kevin Jeffries and Lance Nickell, Maricopa Adult Probation

### I. Welcome presented by Kendall Rhyne

Chief Rhyne took roll call by requesting everyone on the phone to announce present as he read his or her name.

### II. Approval of minutes

Chief Rhyne called for a motion to approve the minutes from May 27, 2015.

**Motion:** Steve McCarville moved to approve the May minutes and Joe Kelroy seconded the motion; the motion passed unanimously.

### III. Detention Subcommittee report presented by Jolene Hefner

Jolene reported that they haven't had a meeting since the last COPE meeting and currently have six vacancies due to retirement and promotions. The ADJC representative is one of those vacancies and they are working on filling the positions. She reported that the PREA training held in June was successful and the Detention Officer Academy was currently underway here in Phoenix with nine attendees. Maricopa Juvenile Detention agreed to host the practicum at their facility and provided most of the role-players.

### IV. Handcuffing and Search Techniques by Kevin Jeffries

Kevin proposed a small revision to the existing lesson plan regarding the destabilization phase of handcuffing. He noted that law enforcement consider this technique high risk and many officers tend to not use this because it is a lengthy process that officers are not comfortable using. Kevin met with a group of Lead Instructors to discuss a safe way to perform an arrest with handcuffing without all of the destabilization.

Chief Rhyne asked if this change would take place at the next training and Kevin said that they would give the updated curriculum to the instructors this fall and request they relay the information to their officers the beginning of 2016.

**Motion:** Dan Slayton moved to amend the Handcuffing and Search Techniques curriculum and

Steve McCarville seconded the motion; the motion passed unanimously.

V. Range Practical Techniques and Drills by Kevin Jeffries

Kevin explained that the range practice techniques and drills are a collection of items that have been taught over the past several years; however, many of them are not in writing or not in detail, as well as spread over a variety of different lesson plans. For the sake of consistency and expediency, he felt it would be good to put them into one lesson plan so instructors would have a resource to see the technique and teach it. There were no questions.

**Motion:** Genea Stephens moved to approve the formalization of Range Practical Techniques and Drills lesson plan and David Sanders & Sandi Hoppough seconded the motion; the motion passed unanimously.

VI. COPE report by Chad Kewish

Chad provided an update on completed programs that took place since the last meeting. The July Probation Officer Certification Academy had two participants out of the twenty-five fail the written exam. There were two Defensive Tactics Academies with everyone passing the one held July 13, 2015. There were two Firearms Academies in June and July with all participants passing the written and practical. There were two Faculty Skills Development trainings held in June and August with all participants passing and received a 5.00 rating for the first time in August. As Jolene mentioned, the PREA Train the Trainer was held back in June, which had one participant placed in co-facilitation status. Chad said that the instructors received overwhelmingly positive comments from the participants. He also noted that Amy Champeau is in the process of providing all of the existing PREA instructors around the state with the updated curriculum that was approved during the last COPE meeting. There is one more Rifle Academy scheduled for the year on September 8, 2015. Chad also noted that David Chaison and Kevin Jeffries completed the Daniels Defense Armorer Training and will now be able to repair rifles. Defensive Tactics Train the Trainer program held at OSTC beginning August 3, 2015 was a big success with 14 participants. Chad provided new members with an explanation of the additional two days at the beginning of the TTT program. In addition to the two days, a series of videos were added to our web page for new instructors to view the various techniques online, which allows more time for the students to practice teaching the components of the curriculum.

Update on Rifle Academy

The Committee inquired about the proficiency standards for the Rifle Academy during the last meeting in May. Kevin provided details regarding the testing. The written test requires 80% to pass and the practical or qualification course requires 90%, which is out of 40 rounds/bullets, so they need to score 180 in order to pass. In addition, rounds that are off the silhouette result in an automatic disqualification, which is not the case in Firearms. Chief Sanders asked about the repercussions of an officer's position on the Warrants team if they were disqualified. Chad, Kevin, and Lance Nickell said it is not required for everyone on the team to carry a rifle; however, it would be up to the department's discretion to remove the officer from the team or not.

Update from Probation Officer Certification, Addressing Criminal Conduct session

Amy Champeau relayed that the PowerPoint, based on the manual section approved by COPE at the last meeting, was created by two federal probation officers. The overall rating for July's class was a 4.95. The only alterations made to the class after the Academy was to reduce the number of slides on the PowerPoint, by combining the information. She also noted that our goal for 2016 is to have state

rather than federal officers teach this class. Chad said that he would present the final curriculum once the alterations Amy noted are complete.

#### Update on pilot of FSD extension

We have run two FSD programs with the additional half-day and, from a staff prospective, get the sense that there is a lot less stress on both staff and participants. Chad said that he had a participant approach him at the last training and shared that he was glad we added the half day. In response to Chad's query, he said he heard stories from prior officers in his department regarding the amount of time they spent the night before and he wasn't looking forward to staying up until midnight to work on his presentation and requested we keep the four-day program. At this point, the intent is to keep it the additional half-day.

Chad added that we are working with Steve Lessard from APSD on a couple programs, Sex Offender Supervision scheduled for September 9-10 with 52 registrants and an SMI training on October 14-15 with 40 currently registered.

#### VII. New business by Kendall Rhyne and Chad Kewish

Chad introduced Jason Overmyer, the new Education Specialist V within the probation unit and noted that he is jumping right in with teaching.

#### VIII. Call to the public by Kendall Rhyne

None

#### IX. Adjourn by Kendall Rhyne

Chief Rhyne called for a motion to adjourn the meeting.

**Motion:** Dan Slayton moved to adjourn and seconded the motion. David Sanders adjourned the meeting at 10:33.