

**JCA Board Meeting**  
**Meeting Minutes for August 19, 2011 Meeting**  
**Meeting Time: 1:00 pm – 3:00 pm**  
**Meeting Location: Judicial Education Center**

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**Attendance**

**Members Present:** Justice Bales, Judge Ballinger, Judge Davis, Ms. Deane, Judge Jeffery, Judge McNally, Mr. Rosenbaum, Judge Smith

**Members Present by Telephone:** Judge Adam, Judge Peyton, Judge Williams

**Members Absent:** Mr. Ahler, Professor Demaine, Judge Figueroa, Judge Kelly, Judge Lue Sang, Professor Silverman

**Guests:** Mr. Baumstark

**Staff Present:** Mr. Goltz, Mr. Julien, Ms. Moye-Pruszynski, Mr. Schrade, Ms. Urbieta

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**I. Call to Order 1:05 pm**

**II. Welcome, Introductions**

Judge Ballinger welcomed all present Board members to the meeting and asked them to introduce themselves.

**III. Approve Minutes from 5/6/11 Meeting**

Judge Ballinger asked the members if they had reviewed the minutes from the previous Board meeting (5/6/11) and if they had any changes. No changes were offered and the minutes were approved as drafted.

**IV. Judicial Conference: 2011 Wrap-Up; 2012 Ramp-Up**

The Board was provided a summary of the 2011 Judicial Conference, including the many positive comments which had been received by conference staff, and a summary of individual session evaluation scores. The majority of the sessions' scores were above 4.25 out of a total possible of 5.00. Additionally, members offered their own positive feedback from the conference.

Staff reported that the 2012 Judicial Conference Planning Committee would be constituted soon and begin meeting in the Fall to plan the upcoming conference.

**V. Program Successes**

Apart from the 2011 Judicial Conference, staff reported to the Board that another successful Civil Traffic Hearing Officer training program was held on May 4-6. 21 participants

attended the program, along with 8 faculty and mentors. The program received a strong overall evaluation of 4.78 out of 5.

## **VI. Upcoming Programs Update**

Staff provided the Board with information on several upcoming programs. These programs include the annual Justice of the Peace conference in Prescott (September 7-9), General Jurisdiction New Judge Orientation (September 12-16), Arizona Law for Admission on Motion course (September 23), Civil Traffic Hearing Officer training (October 4-6), the Small Claims Hearing Officer training program (November 15-16), and the traffic conference with judges, co-sponsored by the Governor's Office for Highway Safety (December 8-9).

## **VII. GNJO Changes**

Staff provided the Board with a set of proposed changes to the existing September General NJO program. At the recommendation of the prior GNJO co-chairs and staff, the Board had previously approved the shortening of the program from 5 days to 4 days. This change was facilitated by the combination of redundant sessions and materials. As a result of other, previously-received proposals and analysis of the shortened 4-day program, staff proposed to the Board that several existing sessions be lengthened and that a new, free-standing domestic violence session be added to the program. Currently, domestic violence is briefly covered within the Family Law session in the program. The Board approved these recommendations.

## **VIII. GNJO Chair(s) Update**

In response to the recent resignations of long-time GNJO co-chairs Judges Karen Adam and Doug Rayes, staff approached the Board to inquire about plans for replacement. Staff has received many suggested names for replacements. Justice Bales inquired as to whether there was a job description for this position which included information like term length. Staff responded that there was not, but one would be developed with the Board's approval. Further, staff proposed to the Board that they invite several potential co-chairs to the next GNJO, serving as mentors, to see if both parties agree that the role is a "good fit." The Board agreed to this proposal.

## **IX. Probate Training Update**

The Board was provided with an update on probate training initiatives by staff. New Rules governing the training requirements for probate judges will take effect next year, and these will include required training before judges hear probate cases, and annual "refresher" training for all judges who continue to hear probate cases. The annual training will likely occur at the judicial conference. Additionally, a probate-specific benchbook is being developed. A federal grant was recently awarded to the Education Services Division to facilitate these projects.

## **X. Presiding Judge Training: CLIA Update**

Deputy Director of the Administrative Office of the Courts, and member of the Court Leadership Institute of Arizona (CLIA), Mike Baumstark, described to the Board CLIA's draft plans for Presiding Judge training. These plans include two, three-day training programs offered in 2012. Mr. Baumstark provided the members copies of the draft agendas for these programs. Members inquired if the program would be available for limited and general jurisdiction presiding judges. Mr. Baumstark indicated that they would.

## **XI. Capital Case Grant Update**

Due to funds remaining in the Capital Case grant, beyond the originally-proposed and – funded projects in the grant, Judicial Education Officer Paul Julien and staff member Kristin Moyer Prusyznski announced to the Board that an extension on the grant was applied for and granted, through the end of 2011. These remaining funds and this remaining time will be used to produce a web-based broadcast on capital case issues, scheduled for December, as well as to finalize a capital case benchbook. Additionally, grant funds will be used to pay fees for Arizona judges to attend a National Judicial College training program, in September, in Phoenix, on capital cases.

## **XII. JCA Faculty Awards**

After working with staff, JCA Faculty Awards Committee Judges Michelle Lue Sang and Jack Peyton nominated Judges Karen Adam and Doug Rayes, former co-chairs for General Jurisdiction New Judge Orientation, as recipients of the 2011 JCA Faculty Award. The Board unanimously supported this nomination and voted to award the 2011 JCA Faculty Award to Judges Adam and Rayes.

## **XIII. Judicial Education Officer Update**

Judicial Education Officer Paul Julien provided the Board with an update on his activities. These include chairing the Committee on Civil Rules of Procedure for Limited Jurisdiction Courts, selecting participants for the National Judicial College's capital case training program, serving as a faculty member and mentor for the Civil Traffic Hearing Officer training program, and coordinating faculty and serving as a faculty member for the Arizona Law for Admission on Motion program in September. Mr. Julien has also been very active working with the State Bar of Arizona, including serving as Professionalism Committee Chair and Course Faculty, having been appointed to the MCLE Committee and the Access to Justice Task Force. He is also serving (or recently served) as a pro tem in several courts, including Yarnell Justice Court, Seligman Justice Court, Page Justice Court, Colorado City Court, and Payson Justice Court.

## **XIV. Publications/Wendell Boards Update**

Judge Smith provided an update to the Board on the work of the Publications and Wendell Boards. These updates included that the 2012 benchbooks are currently being edited by

select subject matter experts, that Law Review articles had been approved for publication in the Law Review volumes 16 and 17, that the State Bar of Arizona had granted judges access to several expensive publications for free through the Wendell website, and that Alan Sparrow had made several format changes to Wendell to make it more user-friendly.

**XV. Next Meeting Date**

The Board was reminded that the next regularly-scheduled meeting date is November 18, 2011. No objections to this meeting date/time were offered.

**XVI. Call to Public/Adjourn**

Judge Ballinger called to the public. No members of the public responded.

The meeting was adjourned at 2:45 p.m.