



**Arizona Administrative Office of the Courts  
John R. Justice Grant Program  
Service Verification Form (Beneficiary)  
Initial Term of Service FY14 – FY16**

**BENEFICIARY INFORMATION**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I.: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

Current Email Address: \_\_\_\_\_

**BENEFICIARY EMPLOYMENT INFORMATION**

Job Title of Beneficiary: \_\_\_\_\_ Date of Hire: \_\_\_\_\_

Is the beneficiary employed full-time (not less than 75% of a 40 hour work week?)  Yes  No

Employer Name: \_\_\_\_\_

Office Address: \_\_\_\_\_ City/ Zip Code: \_\_\_\_\_

**BENEFICIARY JRJ SERVICE OBLIGATION VERIFICATION**

Fiscal Years in which JRJ benefits awarded:

- Fiscal Year 2014 (October 1, 2014 through September 30, 2015)
- Fiscal Year 2015 (October 1, 2015 through September 30, 2016)
- Fiscal Year 2016 (October 1, 2016 through September 30, 2017)

Has the beneficiary completed the initial three year service obligation?  Yes  No

If “No,” please indicate the reason for not completing the initial three years of obligated service.

\_\_\_\_\_  
\_\_\_\_\_

**BENEFICIARY CERTIFICATION**

Please sign the appropriate section below based on your service obligation circumstance:

1. ***If beneficiary has completed the initial three year service obligation:*** “I certify that I have completed the initial three year service obligation by remaining employed as an eligible prosecutor or public defender for a period of not less than three years (36 months).”

\_\_\_\_\_  
Beneficiary’s Signature

\_\_\_\_\_  
Date



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2. *If beneficiary remains in an eligible position but has not yet completed the initial three year service obligation:* “I certify that I have remained employed as an eligible prosecutor or public defender for a period of not less than three years (36 months). I understand that if I have not maintained continued employment, but remain in an eligible position, I must continue my service obligation until such time I have completed 36 months of eligible employment.”

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Beneficiary's Signature

Date

3. *If beneficiary has voluntarily separated from a qualified position and has not completed the initial three year service obligation:* “I certify that I have not completed my initial three year service obligation and I understand that I must consequently repay, in full, the total amount of JRJ benefits that have been made on my behalf.”

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Beneficiary's Signature

Date

Note: Please contact Cindy Trimble ([ctrimble@courts.az.gov](mailto:ctrimble@courts.az.gov)) at the Arizona Administrative Office of the Courts for further detail if you have not maintained continued qualified employment and must repay the JRJ benefits previously received or if you have any other questions.