

**ARIZONA SUPREME COURT
ADMINISTRATIVE OFFICE OF THE COURTS
JUVENILE JUSTICE SERVICES DIVISION
Contract Year 2014 - 2016
SERVICE SPECIFICATION
DOMESTIC VIOLENCE GROUP HOME
Service Code 114**

SERVICE DEFINITION:

This service provides short-term, preferably 30 days or less, out-of-home care, treatment services and family reunification services to youth who are referred to the juvenile court on domestic violence related issues or who are experiencing domestic violence related issues but are not necessarily referred for domestic violence acts.

STANDARDS/LICENSURE REQUIREMENTS:

The provider agency must be licensed by the Arizona Department of Health Services Division of Licensing (ADHSL) as a Level I Residential Treatment Center, Level II Therapeutic Group Home, Level III Behavioral Health Group Home or be licensed by DES OLCR as Child Welfare Agency for Group Home Care meeting the specific requirements of A.A.C. Title R6, Chapter 5, article 74. The preferred licensure level for this component is either the Arizona Department of Health Services Division of Licensing (ADHSL) Residential Facility or licensed DES OLCR Child Welfare Agency for Group Home Care.

Treatment services and family reunification services shall be provided by, at a minimum, a Masters degreed professional counselor who is state licensed, unless specific service components are identified in the chosen vendor's proposal which allow a paraprofessional who by training, education and experience, is qualified to deliver such services.

UNIT OF SERVICE:

One unit will be considered a residential day and will be considered a billable unit if the youth is in placement at 11:59 p.m.

SERVICE GOALS:

1. To provide a temporary safe and structured out of home setting for youth who are involved in a domestic violence situation.
2. To resolve family issues which are contributing to domestic violence.
3. To equip the youth and family with conflict resolution skills to prevent further episodes of domestic violence.
4. To resolve differences within the family structure which are creating conflict.

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5. To provide the youth and family with crisis intervention and stabilization services following reunification for a specified period of time.
6. To divert the youth from being detained.
7. To divert the youth from returning to the attention of the court system for future domestic violence related issues.

SERVICE TASKS:

1. Youth's length of stay in the placement should not exceed 30 days. Provider must clearly identify, justify and document the youth's progression of improvement in the program in order to briefly extend the youth's length of stay in the placement.
2. With all parties involved, develop a treatment plan/individual service plan which is culturally appropriate and addresses the needs of the youth and family. The treatment plan must provide for rapid family problem resolution and reunification (except where contraindicated) or alternative living treatment plan and contain recommended follow-up services within three days of placement.
3. Provide for the youth's participation in educational services as required by the Arizona Department of Education (ADE) standards.
4. Teach the youth and family non-violent conflict resolution skills and ensure their ability to use them.
5. Provide for non-custodial transportation for the youth to and from the juvenile court center, school, medical and dental appointments, home visits and others as may be requested by the referring juvenile or adult probation department.
6. Provide appropriate treatment services to the youth and family to resolve issues which are contributing to domestic violence.
7. Title IV-E: The probation officer may identify a youth as a Title IV-E eligible case, including cases pending eligibility. The Contractor shall conduct and document the following tasks and notification in the client file.

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- a. Individual Service Plan: Within five (5) business days of receiving written notification of the Title IV-E status from the Probation Department, the Contractor shall review and modify the youth's individual treatment plan to ensure the plan contains the following:
- Referrals to services to support family reunification;
 - Family involvement, including but not limited to, family visits, parenting classes, home visits, telephone contact between family and the Contractor and/or youth;
 - Youth's behavioral health and/or substance abuse needs;
 - youth's medical needs;
 - Youth's educational needs; and
 - Identification of youth and family risk or protective factors that may impact a safe and timely family reunification.
- b. CHILDS case plan: In conjunction with task #10a, obtain the youth's CHILDS case plan from the Probation Department and integrate the objectives and goals into the youth's individual service plan.
- c. Monthly progress and discharge reports: Contractor shall submit reports which include the requirements outlined in the AOC Standard Terms & Conditions and clearly describe the youth's progress/lack of progress towards goals identified in the individualized service plan. Documentation in the client's file shall support the findings in the reports.
- d. Home visits: Within five (5) days after the youth returns from a home visit the Contractor shall assess the following and communicate findings to probation officer; all findings and records of communication shall be maintained in the client file:
- The impact of the home visit relative to the youth's individual service plan and goals;
 - Examples of the youth and family's use of effective communication and conflict resolution skills;
 - Risk and protective factors in the home that may impact family reunification; and

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- If progress was not made during home visit, determine the youth's and family's needs, provide intervention, and monitor progression.
8. Provide family reunification services which will allow the youth and family to be reunited in the shortest possible time frame.
 9. Provide the court with a written update for court hearings on youth's treatment and progress within the program.
 10. Prepare and provide a written Discharge Summary to the probation officer within fifteen working days after the client is discharged as required by the *Standard Terms & Conditions*. The report must include progress toward treatment goals and future treatment recommendations.
 11. Prepare and provide all required reports in accordance with AOC Standard Terms and Conditions.

SERVICE MODEL REQUIREMENTS:

1. All services proposed must be covered under the daily rate for the out of home program.
2. The chosen provider(s) will be responsible for the following outcomes:

The provider must accept any youth for program services who has been successfully discharged from the program and referred to the court on a new domestic violence related charge within 90 days of the discharge date at **no charge** to the court. **The provider will not be liable for youth who have primary family members who have unresolved alcohol or substance abuse issues.**

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I have read and fully understand the requirements to provide a Domestic Violence Detention Alternative Program and agree to all requirements and restrictions and propose the following rate:

Proposed Service Rate: (service code 114) \$ _____ /day

Other agreement: _____

The provider must include with the application an annual itemized service budget and clearly document all relevant budget assumptions and program description.

Detailed program description attached (check) _____

Detailed budget attached (check) _____

Contractor Signature / Date

AOC USE ONLY: DO NOT FILL IN BEYOND THIS LINE

Final Contract Rate: (service code 114) \$ _____ /day

Other agreement: _____

Contractor Signature / Date

AOC Signature / Date