

CRITERIA FOR MONITORING
DEFENSIVE DRIVING SCHOOL'S WEBSITES

Program compliance specialists will monitor the Defensive Driving Schools' websites to ensure the Arizona Code of Judicial Administration: § 7-205 requirements are met. These evaluations will be conducted at the minimum of one every six months or in the response to complaints.

The main topics are:

1. Code required items.
2. Registration Information.
3. Miscellaneous required items.

A Defensive Driving School will not meet standards if any one or more of the following occurs:

1. A school that misses covering 1 or more of the subtopics in of each of the three main topics will have not met standards for that main topic. Not meeting standards for one or more of the topics will mean that the school did not meet standards.
2. During the course of the monitoring a specific code violation is discovered.

A school that does not meet standards will be advised within 48 hours. The monitoring report will list the code violations. A copy of the completed monitoring report prepared by the program compliance specialist will be sent to the school. A second monitoring will be conducted within 10 business days to determine if the school has corrected the area(s) which were deficient.

A school that continues to not meet standards will be advised by the program compliance specialist in the report that a complaint will be initiated.

The Defensive Driving Board will determine the course of action on the complaint.

Defensive Driving Website Selection Process.

- a. The monitors will conduct biannual monitoring of the Defensive Driving Schools' websites to ensure compliance with the Arizona Code of Judicial Administration: § 7-205.
- b. Website monitoring will also be done in response to:
 1. Student complaints, anonymous complaints, or at the request of a Defensive Driving school.
 2. A follow up to a previously observed website deficiency.
 3. A follow up to Defensive Driving Board ordered discipline.

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